

## SLEEPING ROOM REQUIREMENTS AND RATES:

We are currently holding the following sleeping rooms for your review. The below rates are negotiated for this function only:

Room	Thursday Nov 21 Rate	Friday Nov 22 Rate
Double Room	\$181.00	\$181.00
King Room (Hot Tub)	\$201.00	\$201.00
King Room	\$181.00	\$181.00

- Cut off for this group is Wednesday November 6, 2024
- Guests to pay room and taxes on their own.

## **GUIDELINES & POLICIES**

## PLEASE NOTE THE FOLLOWING INFORMATION

## 1. <u>Guest Booking Information:</u>

Please call the Carleton @1110 Pleasant St, Oak Park, IL 60302 directly at (708) 848-5000. You must mention: Group *AIRIG Loyola* to receive your discounted rate. \*Group reservations can't be made online.

- 2. Reservations must be made prior to the cut-off-date above. All rooms not reserved by the cut-off-date will be released from the block. Any reservation made after the cut-off-date will be accepted on a space available basis only.
- 3. If individual guest room reservations are guaranteed, each guest will be held responsible for the first night's payment unless cancelled at least 24 hours in advance.
- 4. There is a \$10.00 charge for each additional adult.
- 5. Guests will be responsible for their own charges unless other arrangements have been made.
- 6. Check-in time is 3:00 pm. Check-out time is 11:00 am. Cancellation policy is 24 hours in advance.
- 7. We reserve the right to make reasonable substitutions in guest rooms for causes beyond our control.
- 8. Applicable taxes and gratuities will be charged to the prices quoted